



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6853597
Procuring Entity DEPARTMENT OF TOURISM
Title Production of Suitcases as Tokens for SQWat Members
Area of Delivery Metro Manila

Solicitation Number: 2020-02-0016	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	4
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Corporate Giveaways	Date Published	12/02/2020
Approved Budget for the Contract: PHP 277,800.00	Last Updated / Time	11/02/2020 11:15 AM
Delivery Period: 1 Day/s	Closing Date / Time	17/02/2020 10:00 AM
Client Agency:		
Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		

Description

REQUEST FOR QUOTATION
 Date: 11 February 2020
 RFQ No: 2020 - 02 - 0016
 Name of Individual/Company:
 Address:
 Contact No:
 Email Address:
 TIN:
 PhilGEPS Registration No:

The Department of Tourism – Standards Monitoring and Enforcement Division (SMED), thru its Bids and Awards Committee (BAC), intends to procure Suitcases as Tokens for SQWat Members through Small Value Procurement (SVP) under Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the procurement project is indicated in the table below:
 Technical Specifications

Project Title: Production of Suitcases as Tokens for SQWat Members

Purpose/Objective:

- To encourage DOT and its attached agencies' personnel to take an active role in ensuring that tourists are continuously provided with convenient, safe and comfortable travel by accredited tourism enterprises by being a member of the Tourism Service Quality Watchers (SQWat);
- To recognize diligent SQWat members who have completed the required number of feedback forms and reports within the prescribed cut-off period;

Minimum Requirements for Suppliers

- Must have the capacity to produce high quality and light-weight suitcases
- Must be able to customize/personalize suitcase according to the required design of the end-user
- Must be able to provide mock-up sample during the bidding process and prior to mass production
- Must be willing to provide product warranty/return and exchange of defective items
- Must be willing to provide services on a send-bill arrangement

Scope

- Submit sample of actual product prior to mass production
- Production of 100 pieces of suitcases with luggage cover, following specifications:
(See attached photos for visual reference)

Size

- Can accommodate 7-10 kilos (carry-on bag)
- Preferred measurement: 20 inches diagonal, L 34 x W 21 x H 50 cm
- Lightweight tube handle system, telescopic lock handle
- 4 x multidirectional spinning wheels
- Hard case, use of polycarbonate material and/or equivalent durable/pliable material
- 3 colors (e.g. blue, rust, violet), winning bidder may also suggest color
- Anti-theft zipper, full and dual zip closure, puncture resistant
- With top handle
- Preferably expandable

Interior

- Fully lined interior; water-proof
- Adjustable cross strapped with push lock closure
- Interior pockets
- Dual Compartment – split book style opening offers two packaging compartments separated by a zippered divider

Locks

- Combination padlock
- Matching padlock and 2 keys

Accessories

- Washable luggage cover with It's More Fun in the Philippines Logo

Delivery Period

- Scheduled Delivery: Fifteen (15) days after PO, subject to the approval of the design/material and mock sample.

Note: Bidders must submit one (1) actual sample of per color upon awarding of contract.

Non-submission shall be ground for disqualification of bid. The winning bid shall be selected not solely on the amount of bid/quotation, but also the overall quality of the materials based on the submitted sample.

The WINNING BIDDER shall warrant its performance in accordance with the specifications as stated in this TOR, and design/concepts as approved by the DOT-END USER and that any and all resulting defects or deviations shall be corrected by the WINNING BIDDER at its own expense immediately upon being informed thereof by the DOT-END USER.

Payments shall be made within thirty (30) calendar days upon delivery and acceptance of the suitcases to the DOT-END USER.

Approved Budget for the Contract: Two Hundred Seventy Seven Thousand Eight Hundred Pesos only (PhP277, 800.00)

PhP2, 300.00/suitcase x 100 pcs = PhP230, 000.00
PhP478.00/luggage cover x 100 pcs = PhP47, 800.00

Terms of Payment: Government Procedure

Eligibility Requirements:

1. Latest Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return for ABC's above PhP500, 000.00
4. Original or Certified True Copy of Notarized Omnibus Sworn Statement for ABC's above PhP50, 000.00

Note:

In case of recently expired Mayor's/Business Permit, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government. For individuals engaged under Section 53.9 – Small Value Procurement of IRR of R.A 9184 only the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.

After having carefully read and accepted the Terms of Reference (TOR) herein attached, I/we submit our proposal/s for the item as follows:

Services Quantity Total Offered Quotation

Size

- Can accommodate 7-10 kilos (carry-on bag)
- Preferred measurement: 20 inches diagonal, L 34 x W 21 x H 50 cm
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- 4 x multidirectional spinning wheels
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Accessories

- Washable luggage cover with It's More Fun in the Philippines Logo

100

TERMS AND CONDITIONS

1. The bidders shall provide correct and accurate information required in this form.
2. The price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
3. The quotations exceeding the Approved Budget for the Contract (ABC) shall be disqualified.
4. The award of contract shall be made to the Lowest Calculated and Responsive Bid (LCRB) in case of Goods and Infrastructure Projects or Highest Rated and Responsive Bid (HRRB) in case of Consulting Services which complies with the minimum technical specification and other terms and conditions stated herein.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representatives.
6. The services shall be delivered according to the requirements specified in the Technical Specifications.
7. In case of two or more bidders are determined to have submitted the Lowest Calculated and Responsive Bid (LCRB), the DOT-PMD shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with the GPPB Circular 06-2005.
8. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.
9. Must be willing to provide services on a send-bill arrangement.

INSTRUCTIONS:

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. Failure to comply with any of the mandatory requirements will disqualify your quotations.
4. Failure to follow these instructions will disqualify your entire bid.
5. Kindly submit your eligibility requirements together with your quotations in a SEALED ENVELOPE and indicate the following at the back of it:

RFQ No:

Company Name:

Address to: Mr. John Paulo S. Francisco

Address: DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City

6. Deadline for the submission of quotations is on or before February 17, 2020 at 10:00 am. Late bids shall not be accepted and unsigned quotation will be disqualified.

Note: This template is not mandatory. The bidders can create their own quotation.

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address

Created by John Paulo Samonte Francisco

Date Created 11/02/2020

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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